



Herricks Public Schools Board of Education

Regular Meeting ~ Agenda ~

999B Herricks Road
New Hyde Park, NY 11040
<https://www.herricks.org/HUFSD>

Thursday, June 11, 2020

7:30 PM

Via Teleconference

- I Call to Order
- II Executive Session
- III Meeting Reconvened
- IV Pledge of Allegiance
- V Announcements and Correspondence
- VI Recognition of Valedictorian and Salutatorian of the Class of 2020
- VII Recommended Actions - Routine Business

A

1 Minutes - May 21, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the May 21, 2020 Minutes.

B

1 Personnel Report - June 11, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the June 11, 2020 Personnel Report.

C

1 Report of Committee on Special Education - June 11, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the June 11, 2020 Report of the Committee on Special Education.

D

1 Transfer Report - June 11, 2020

The following resolution has been prepared for the Board's consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the June 11, 2020 Transfer Report.

E

1 Treasurer's Report - April 2020

The following resolution has been prepared for the Board's consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the April 2020 Treasurer's Report.

F

1 Warrants - June 11, 2020

The following resolution has been prepared for the Board's consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Warrants:

General Fund Schedule: 104 through 106
Trust & Agency Schedule: 34 & 35

G

1 Business Reports - June 11, 2020

The following resolution has been prepared for the Board's consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following Business Reports:

Appropriation Status through April 2020
Budget Transfer April 2020
Revenue Status through April 2020
System Audit Analysis April 2020
Trial Balance through April 2020
Cash Flow through April 2020

VIII Recommended Actions - New Business

A Appointment of Additional Election Workers for Budget/Trustee Vote

The following resolution has been prepared for the Board's consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following qualified voters to act as Election Inspectors pursuant to Section 2025 of the Education Law and to cast and canvass sealed ballots filed with the inspectors of election, pursuant to Section 2019-a, at the District Budget/Trustee Vote on June 16, 2020.

Lisa Cellucci
Lillian Ciesluk

Francesca Hughes
Allison Pristupa
Betty Ann Pristupa
Lisa Rutkoske
Diana Serriano

Note: All other election workers and salaries were approved on the May 21, 2020 Board of Education meeting.

B Appointment of District-Wide School Safety Team

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following District-Wide School Safety Team:

School Board Member	Brian Hassan
Teacher	David Pickman, Technology Donna Deodato, Elementary Librarian
Administration	Diana DeGiorgio, Elementary Principal Andrew Frisone, High School Assistant Principal Marty Abrams, Director of Facilities Lisa Rutkoske, Assistant Superintendent for Business Director of Transportation
Parent	Kostas A. Katsavdakis, PhD, ABPP Marc Pollack, EMTP CIC
Other School Personnel	Frank Palopli, Head Custodian High School
Other School Safety Resources	Officer Todd Atkin, Nassau County Police Department Homeland Security Officer J. Cooper, Nassau County Police Department POP (Problem Oriented Policing) 3 rd Precinct Officer Michael Costanzo, Nassau County Police Department POP (Problem Oriented Policing) 3 rd Precinct Rosa Juanta, Summit Security Guard

C Adoption of District-Wide School Safety Plan and Building-Level Emergency Response Plans

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the Herricks Union Free School District District-Wide School Safety and Building-Level Emergency Response Plans for the 2020-2021 school year.

Note: Education Law 2801-a and the Commissioner's Regulation 155.17 require districts to develop and implement a District-Wide School Safety Plan. The Building-Level Emergency Response Plans must be kept confidential and are not subject to disclosure under Article 6 of the Public Officers Law.

D Adoption of the Amended 2019-2020 School Calendar

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the amended 2019-2020 School Calendar.

Note: Due to the Executive Order of the Governor, school was required to be in session from April 9, 2020 to April 17, 2020 and distance learning was required to be and was conducted during this period, so the 2019-2020 school calendar needed to be modified.

E Approval of Second Amendment to Agreement for Assistant Superintendent for Curriculum and Instruction

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the second amendment to the agreement for Assistant Superintendent for Curriculum and Instruction effective July 1, 2020, between the Herricks U.F.S.D. and K. Elizabeth Guercin.

Be It Further Resolved: that President of the Board of Education be authorized to sign the amendment to the agreement on behalf of the Board of Education.

F Approval of Third Amendment to Agreement for Assistant Superintendent for Business

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the third amendment to the agreement for Assistant Superintendent for Business effective July 1, 2020, between the Herricks U.F.S.D. and Lisa Anne Rutkoske.

Be It Further Resolved: that the President of the Board of Education be authorized to sign the amendment to the agreement on behalf of the Board of Education.

G Approval of Third Amendment to Agreement for Executive Director for Human Resources

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the third amendment to the agreement for Executive Director for Human Resources effective July 1, 2020, between the Herricks U.F.S.D. and Dina Maggiacomo.

Be It Further Resolved: that the President of the Board of Education be authorized to sign the amendment to the agreement on behalf of the Board of Education.

H Approval of Agreement between the Board of Education of the Herricks U.F.S.D. (the "District") and Confidential Employees

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an Agreement between the Board of Education of the Herricks U.F.S.D. and Confidential Employees dated June 11, 2020 regarding terms of employment agreement for the period July 1, 2020 through June 30, 2023.

Be It Further Resolved, that the President of the Board of Education be authorized to sign the agreement on behalf of the Board of Education.

I Approval of Memorandum of Agreement Between the Herricks U.F.S.D. and the Herricks Association of Administrators and Supervisors, Inc. (HAAS)

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolution:

Whereas, the Herricks Union Free School District (the "District") and Herricks Association of Administrators and Supervisors ("Association") entered into a Memorandum of Agreement dated June 12, 2019 ("Agreement") for a successor collective bargaining agreement for the period from July 1, 2019 through June 30, 2021 ("CBA"); and

Whereas, the parties desire to enter into this Agreement for the purpose of implementing an intended 1.0% increase to the annual stipend received by the Joint Chairs as set forth in Appendix B of the CBA for each year of the CBA.

Now, Therefore, the Board of Education herewith approves the Memorandum of Agreement hereinabove referenced; and

Now Therefore Be It Resolved, that the President of the Board of Education be authorized to sign the Memorandum of Agreement on behalf of the Board of Education.

J Approval of Memorandum of Agreement Between the Herricks U.F.S.D. and the Herricks Teachers' Association (HTA)

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Memorandum of Agreement between the Board of Education, Herricks Union Free School District (the "District"), and the Herricks Teachers' Association (the "Unit") as follows:

Whereas, the District and the Unit are parties to a collective bargaining agreement covering the period July 1, 2018 through June 30, 2023 (the "CBA"); and

Whereas, the spread of the COVID-19 virus has resulted in the closure of school district and school building (hereinafter referred to as the "School Closure") within the State at the direction of State and/or local health departments and other governmental branches, departments and offices; and

Whereas, the parties wish to address the terms and conditions of employment of unit members during the aforementioned periods of the School Closure;

Now Therefore, the Board of Education herewith approves the Memorandum of Agreement hereinabove; and

Now Therefore Be It Resolved, that the President of the Board of Education be authorized to sign the Memorandum of Agreement on behalf of the Board of Education.

K Abolition of Title and Appointment of New Title

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolution:

Whereas, for reasons of economy, efficiency, and reorganization, the Board of Education (hereinafter "Board") has received from the Superintendent of Schools a recommendation for the abolition of the position of Executive Director of Human Resources, the incumbent of which is Dina Maggiacomo; and

Whereas, as part of the proposed reorganization, the Superintendent of Schools has made a recommendation for the creation of a new job title, to wit, Assistant Superintendent for Human Resources; and

Whereas, the Board of Education has determined that it is in the best interest of the School District to effectuate the recommendation of the Superintendent of Schools;

Now, Therefore, Be It Resolved:

1. The Board herewith abolishes the position of Executive Director of Human Resources, effective July 1, 2020.
2. The incumbent of the position of Executive Director of Human Resources, Ms. Maggiacomo shall be, and hereby is, appointed to the position of Assistant Superintendent for Human Resources, effective July 1, 2020. In connection with the foregoing, the Board of Education has determined that fifty percent (50%) or more of the duties of Ms. Maggiacomo's current position of Executive Director of Human Resources are included within the job duties of the position of Assistant Superintendent for Human Resources. Therefore, based upon the Education Law of the State of New York, the incumbent of the position of Executive Director of Human Resources, Ms. Maggiacomo, is entitled to the appointment, effective July 1, 2020, to the position of Assistant Superintendent for Human Resources. Further, based upon past meritorious service of Ms. Maggiacomo, she shall be appointed with tenure to the position of Assistant Superintendent for Human Resources and shall carry all of the seniority and fringe benefits accumulated in the position of Executive Director of Human Resources.

L Approval of NYSED SEDCAR Special Education Contracts

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following 2019-2020 NYSED SEDCAR Special Education contracts for students with special needs:

1. ACDS, Inc.
2. Tiegerman School
3. Brookville Center for Children's Services, Inc.
4. Kidz Therapy, PLLC
5. Eden II Programs
6. The Hagedorn Little Village School
7. Developmental Disabilities Institute
8. Mid Island Therapy/All About Kids
9. SCO Family of Services

10. The Center for Developmental Disabilities
11. Interdisciplinary Center for Child Development
12. Henry Viscardi School
13. Nassau BOCES
14. Variety Child Learning Center
15. UCPA Nassau County

Be It Further Resolved, that the Assistant Superintendent for Business be authorized to execute the agreements on behalf of the Board of Education.

Note: The Eden II Programs contract has been attached to represent all of the above contracts and all of the above contracts have been approved by Herricks' District Attorney.

M Approval of Health Services Contracts

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Health Services Contracts for the 2019-2020 school year.

N Approval to Roll Over Mini Grant Awards to the 2020-2021 School Year

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves that three of the 2019-2020 mini grant awards be rolled over to the 2020-2021 school year.

Note: In light of school closures for 2019-2020, the Mini-Grant Committee has given permission for three mini grant awards, per memo, to be rolled over to the fall of the 2020-2021.

O Approval of Agreement with the Town of North Hempstead

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the agreement between the Town of North Hempstead, 220, Plandome Road, Manhasset, NY 11030 and the Herricks Union Free School District; and

Whereas, the Town owns certain real property known and designated as North Hempstead Beach Park, Port Washington, New York (the "the Premises"); and

Whereas, the Licensee desires to obtain a license to use the parking lot at the Premises to conduct drive-in graduation ceremonies (the "Use") from 6:00 P.M. to 12:00 A.M. on June 24, 2020 and June 25, 2020 (the "Use Times"); and

Whereas, the Licensee is willing to abide by and carry out the conditions and regulations of this Agreement which shall not be considered a lease, but merely a license, revocable on notice.

Now Therefore, in consideration of the premises and mutual covenants contained herein referenced above; and,

Now Therefore, Be It Further Resolved, that the President of the Board of Education be authorized to execute the agreement on behalf of the Board of Education.

Note: Herricks School District will be utilizing the Town of North Hempstead Beach Park on June 24, 2020 and June 25, 2020 for the Middle School and High School Graduation Ceremonies.

P Approval of Agreement with Premiere Outdoor Movies

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an agreement with Northwest Outdoor Productions/Premiere Outdoor Movies, 15 Euston Road, Marlton, NJ 08053 for Drive-In Outdoor Event for the High School and Middle School Graduation Ceremonies on June 24, 2020 and June 25, 2020 at a fee of \$3,170.69 per event.

Note: This vendor has been selected to provide the equipment for the Drive-In movie experience to view the High School and Middle School Virtual Graduation Videos on June 24 and 25 at the Town of North Hempstead Beach Park.

Q Approval of Contemporary Human Geography Textbooks from Pearson Education

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the purchase of Contemporary Human Geography textbooks for the 2020-2021 school year, from Pearson Education, P.O. Box 6820, Chandler, AZ 85246, at a cost of \$9,045.66.

Note: The College Board has updated its AP Human Geography course and revised its curriculum and test. In order to have students better prepared for these changes, a new textbook is needed. Students will have access to both hard copy and online resources.

R Approval of French Textbook for Grades 7-10

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the purchase of the French textbook *Entre Cultures* Books A, B, 2, and 3 for the 2020-2021 school year, sole source vendor, Wayside Publishing, 2 Stonewood Drive, Freeport, ME 04032, at a total cost of \$28,424.24.

Note: These textbooks are for students of French, grades 7-10. The topics presented in the series cover FLACS Checkpoint A and B topics, and push students to think deeply and critically to ensure they are well prepared for the French AP level course and exam. The textbook supports the goals of the department to ensure that language is taught in context and through the modes of communication. The adoption of this textbook series will also ensure further articulation of the French program.

S Approval of Newsela Distance Learning Grades K-8

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the purchase of Newsela, Inc., 620 8th Avenue, 21st Floor, New York, NY 10018, to provide a distance learning subscription for the

Herricks Public Schools for grades K-8 for the 2020-2021 school year. The 3-year contract provides the district with the full suite of Newsela products at a significant discount of \$32,550.00. per year for a contract total of \$97,650.00.

Note: Newsela, Inc., is a digital resource that makes distance learning efficient and equitable. Newsela provides thousands of carefully curated, engaging, standards-aligned texts to drive continued learning for students in the class and at home through accessible, leveled content that supports every learner. Newsela offers myriad online resources that will greatly serve the district in anticipation of continued remote learning in the fall and potentially beyond the 2020-2021 school year.

T Approval of Professional Development Consultant

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Amanda Seewald, M.Ed., of MARACAS Language Programs, Learning Kaleidoscope Educational Consulting, 2600 Algonquin Drive, Scotch Plains, NJ 07076, to provide professional coaching and instructional support to the educators in the Herricks Language Immersion Program for the 2020-2021 school year. The total fee for 9 full days of training including transportation is \$9,000.00.

U Approval of NWEA Map Reading Fluency Training

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves NWEA, 121 Everett Street, Portland, OR 97209 for professional development virtual training at a fee of \$750.00 for the 2020-2021 school year.

Note: NWEA will provide 2 sessions of virtual district professional development in the administration of the Map Reading Fluency. The cost of the training will be \$750. Training will be offered by the vendor.

V Approval of Agreement with NWEA Map Reading Fluency

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an agreement with NWEA, 121 NW Everett Street, Portland, OR 97209 for Map Reading Fluency Evaluation License and Subscription.

Note: The district currently subscribes to NWEA for Map Growth through Nassau BOCES. The district has expanded its subscription to include Map Reading Fluency (MRF) for grades K-2 to replace Aimsweb, which was the K-2 progress monitoring tool. NWEA is providing no cost access through the fall of 2020. The quote for winter/spring 2021 for NWEA MRF add-on would go through BOCES at \$4.00 per student plus the 15% BOCES administrative fee.

W Nassau BOCES Revised Letter of Agreement - FrontEdge, Inc.

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a revised BOCES Letter of Agreement for FrontEdge, Inc. for the 2019-2020 school year at a fee of \$65,514.24.

Note: FrontEdge Inc. service will allow for the District to digitize the Onboard

Hiring Process. This will allow the District to begin to develop digital personnel files on new employees. The resolution was revised to show a lower cost to the District and correct school year.

X Nassau BOCES 2020-2021 Letter of Intent #725800 - NCD Communications (Phase 2 of District Cabling Project)

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Nassau BOCES Letter of Intent #725800 with NCD Communications for the 2020-2021 school year at a fee of \$331,717.45 plus administrative fees.

Note: This is for Phase 2 of the cabling project for District Wired/Wireless Network Infrastructure upgrade. In Phase 1, the High School and Center Street School were rewired with all new network cable and fiber cable between network closets. Phase 2 is for the remaining buildings to be rewired. They are Middle School, Shelter Rock Academy, Community Center, Denton Ave. Elementary School and Searingtown Elementary School.

Y Nassau BOCES - Castle Learning

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Nassau BOCES for Castle Learning for the 2020-2021 school year at a fee of \$9,532.80 plus administrative fees.

Note: Castle Learning is a platform that provides support in Math, Science, Social Studies and English for MS and HS teachers. Its large database of questions is aligned to NYS Standards and national standards and provides teachers access to multiple choice and constructed response questions. Teachers can create data banks of questions and documents by topic. Assignments are easy to create and share between teachers and between departments. It allows for both online and offline assignments and assessments. Within the program, teachers can differentiate assignments and receive data on assessments to determine areas of strength and improvement. The program supports ENL learners in all four subject areas and multiple courses. Additionally, there is a text-to-speech feature that can be utilized. Students and teachers can receive instant grading and feedback on students' work to help drive instruction in real time.

Z Nassau BOCES Letter of Intent #735088 - Infinite Campus

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Nassau BOCES Letter of Intent #735088, CoSer #602.580 with Infinite Campus for the 2019-2020 school year at a fee of \$708.00.

Note: This service is needed to migrate our Infinite Campus server from Nassau BOCES, to the Infinite Campus Cloud environment. Work to be done but not limited to migration of IEP direct viewer, CCS Websmart, Custom Transcript, Custom Attendance Letters, update to latest customer reporting application CMS toolkit reports and Custom Backpack reports.

AA BOCES Western Suffolk 2020-2021 Cross Contract - Insurance Management Flexible Spending - CoSer #618.010

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves and authorizes the Superintendent to execute a cross contract to participate in a shared service plan sponsored by Western Suffolk BOCES, CoSer # 618.010, for the purposes of Insurance Management for flexible spending accounts at an administrative fee for the 2020-2021 of \$53 per person per year.

Note: This shared service plan includes numerous benefits including but not limited to debit cards to expedite payments, employee access to their account through a website, and electronic filing of claims. The district is eligible for BOCES aid for a portion of district cost.

AB Award of Long Island School Nutrition Directors Association Cooperative Bid for the 2020-2021 - Food, Paper, Disposables & Cleaning Supplies

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby awards the bids for selected Food Service Commodities, Food, Food Service Supplies, and Cleaning Supplies for the 2020-2021 school year to the lowest responsible bidders as recommended by the Long Island School Nutrition Directors Association Cooperative meeting specifications for the products and services as noted on the attached bid award summaries.

IX Questions Emailed to the Board from the Public

- *The Board of Education will read emails from the public which are received up to the point of the Public Comment Segment. As always, debate between members of the audience and/or Board members is inappropriate, and will not be permitted.*
- *The Board of Education is not permitted to address personnel or individual student matters in public session. Operational matters should be directed to school administration for handling.*
- *The person posing a question or comment should sign their name in the email as it will be read with the email.*
- *Only residents and employees of the District may pose questions or comments.*

X New Business and Future Agenda Items

XI Future Business - Meetings are held at 7:30 PM unless otherwise noted

July 7, 2020	Location to be Determined	Reorganization & Regular Meeting
August 6, 2020	Location to be Determined	Regular Meeting – (Set Tax Levy)
August 27, 2020	Location to be Determined	Regular Meeting

Note: While the Board will make every attempt to adhere to the above schedule, it is possible that urgent business, of which the board is not currently aware, could force a postponement of any topic. Agenda items can be confirmed by checking the individual meeting agenda, which is posted in each of our schools and on the Herricks website, or by calling Betty Ann at 305-8901.

XII Adjournment